



## COUNTY OF LOS ANGELES PROBATION DEPARTMENT

9150 EAST IMPERIAL HIGHWAY  
DOWNEY, CALIFORNIA 90242  
(562) 940-2501



**CALVIN C. REMINGTON**  
Interim Chief Probation Officer

July 5, 2016

TO: Each Supervisor

FROM:  Calvin C. Remington,  
Interim Chief Probation Officer

SUBJECT: **NOTIFICATION OF INTENT TO NEGOTIATE SOLE SOURCE CONTRACT WITH  
WILLIAM JAMES COLLEGE (WJC)**

This is to inform your Board of our intent to negotiate a sole source service contract with William James College (WJC) for approximately \$31,000 annually, fully funded by Title IV-E. Under the proposed contract, WJC will conduct a research study to determine the effectiveness of the existing juvenile competency program and modify the competency curriculum based on study outcomes.

In August 2014, the Probation Department retained WJC, under a Chief Executive Office (CEO) Delegated Authority Agreement (DAA), to assist in the development of a juvenile competency program for Los Angeles County youth who are incompetent to stand trial in juvenile proceedings and evaluate the efficiency of the County Model. However, due to a significant decrease in the number of arrests and court referrals, the program received 25 percent of the requisite sample size required to conduct a thorough analysis in the identified time frame. This sole source contract will allow WJC to complete an analysis of 90-120 youth and modify the curriculum based on the analysis of study outcomes.

Following your Board's approval, WJC will provide the indicated services under a proposed contract term of thirty months, with an option to extend for up to two (2) additional years. To this end, and pursuant to your Board's motion on March 2, 1999 (revised August 4, 2015) regarding the approval of Sole Source Contracts, we will proceed with negotiating the sole source contract with WJC within four (4) weeks, unless otherwise instructed by your Board.

Please contact me if you have any questions, or your staff may contact Felicia Cotton, Deputy Chief, at (562) 940-2526.

CCR:FC:TH:yt

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

***Rebuild Lives and Provide for Healthier and Safer Communities***